



**Inmate Communications Addendum Agreement**

**CONTRACT ADDENDUM BETWEEN THE COUNTY OF UPSHUR AND NCIC INMATE COMMUNICATIONS, INC.**

This NCIC Inmate Communications Service Subscriber Addendum Agreement ("Agreement") is made this 28<sup>th</sup> day of MAY, 2021, by and between NCIC Inmate Communications, (Provider), a Texas corporation, having its principal place of business at 607 E Whaley St., Longview, Texas 75601, and the SUBSCRIBER, Upshur County Sheriff's Office, having its principal place of business at:

Address: 405 North Titus Street

City, State: Gilmer, Texas Zip: 75644

Contact: Sheriff Larry Webb

Phone: 903-843-2541

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UPSHUR COUNTY, TX.  
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**WITNESSETH**

Whereas, the Subscriber is responsible for the inmates and for the operation of, and supervisory and protective care, custody and control of, all buildings, grounds, property and matters connected with the facility. Whereas, the Provider is a qualified and willing participant with the Subscriber to provide inmate telephone, video visitation and related communication services; in consideration of the mutual benefits to be derived hereby, the Subscriber and the Provider do hereby agree as follows:

**I. TERM**

(A) No change to term. Will continue to operate under the terms of the agreement approved on August 14, 2020 and signed by County Judge Todd Tefeller.

**II. SCOPE OF SERVICE**

**(A). Inmate Mail Scanning**

- 1) NCIC will receive, process and scan inmate mail at its mail processing location located at 607 E. Whaley Street, Longview Texas 75601. The inmate mail will be scanned into the video visitation and messaging platform for inmates to view mail on the kiosk in their cell.
- 2) Friends and Family members nor inmates will not be charged for mail that is sent to NCIC to be processed and scanned in for inmates to view.
- 3) NCIC does not open or scan Legal or Medical Mail. Legal and Medical Mail will still be sent to the Upshur County Sheriff's Office so that it can be delivered to inmates by jail staff.

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- 4) As cost recovery for scanning inmate mail for the Upshur County Sheriff's Office Monday – Friday from 8am to 5pm (Except for Holidays) NCIC will deduct 10% commission from the 25% commission that Upshur County is currently receiving on Video Visitation and Messaging. There will be no other change made to phone commissions or the minimum annual guarantee that Upshur County receives from NCIC.

**RATES, FEES AND COMMISSIONS**

Inmate Messaging and Video Visitation	
Charge/Fee Name	Charge/Fee Description
Mail Scanning	10% commission deduction from video visitation and messaging commission.

SUBSCRIBER	PROVIDER
Signature	Signature
<u>TODD TEFTELLER</u>	<u>Douglas Morgan</u>
Print Name	Print Name
<u>UPSHUR CO. JUDGE</u>	<u>Regional Sales Manager</u>
Title	Title
<u>5-28-2021</u>	<u>06/01/2021</u>
Date	Date

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